

# Agenda for a meeting of the Bradford South Area Committee to be held on Thursday, 18 January 2024 at 6.00 pm in Committee Room 4 - City Hall, Bradford

#### Members of the Committee – Councillors

LABOUR	GREEN	BRADFORD SOUTH INDEPENDENTS
D Green S Khan Mitchell T Hussain Walsh Wood	Edwards Sutcliffe	Majkowski

#### Alternates:

LABOUR	GREEN	BRADFORD SOUTH INDEPENDENTS
Dodds Ferriby Jabar Johnson Tait Thornton	Hickson	J Clarke

#### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- Members of the public are respectfully reminded that this is a meeting that is being held in public NOT a public meeting. The attendance of the public to observe the proceedings is welcome.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From: Asif Ibrahim Director of Legal and Governance Agenda Contact: Yusuf Patel Phone: 01274 434579 E-Mail: yusuf.patel@bradford.gov.uk To:

# A. PROCEDURAL ITEMS

## 1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

## 2. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

#### Notes:

(1) Members must consider their interests, and act according to the following:

Type of Interest	You must:
Disclosable Pecuniary Interests	Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Directly Related) <b>OR</b> Non-Registrable Interests (Directly Related)	Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Affects) <b>OR</b> Non-Registrable Interests (Affects)	Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being (a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and
	(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on

the item <u>only if</u> the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (4) Officers must disclose interests in accordance with Council Standing Order 44.

#### 3. MINUTES

Recommended –

That the minutes of the meeting held on 7 December 2023 be signed as a correct record (previously circulated).

(Yusuf Patel – 01274 434579)

#### 4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel – 01274 434579)

## 5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the Director of Legal and Governance in Room 112, City Hall, Bradford, BD1 1HY, by midday on Tuesday 16 January 2024.

(Yusuf Patel – 01274 434579)

## **B. BUSINESS ITEMS**

#### 6. REPORT BY THE SAFER BRADFORD PARTNERSHIP -COMMUNITY SAFETY - BRADFORD SOUTH

1 - 16

The Strategic Director Place will submit a report (**Document "T"**) which updates members on key areas of partnership work to build and develop community safety in the Bradford South constituency.

#### Recommended –

- (1) That Bradford South Area Committee notes the work undertaken by the Bradford South Neighbourhood Policing Team and Community Safety Partners that contributes toward addressing priorities within the Ward Plans for the Bradford South Area.
- (2) That the Bradford South Area Committee notes the positive partnership working that has been established between Bradford South Neighbourhood Policing Team, Safer Bradford ASB Team, Elected Members, Council Officers, Community Organisations, volunteers, and residents within the Bradford South Area.

Overview and Scrutiny Area: Corporate

(Michael Churley - 07582 100367)

#### 7. UK SHARED PROSPERITY FUND YEAR 3 ALLOCATION BRADFORD SOUTH

17 - 26

The Strategic Director Place will submit a report (**Document "T"**) which provides a review of the above funding opportunity and provides an outline of how the devolved funding will be distributed in Bradford South. The report will focus on the role of the Area Committees in terms of decision maker of local funding and influencer of the district delivery with particular focus on Year 3 UKSP allocation.

Recommended –

- (1) That the Bradford South Area Committee agrees spend activity for the capital allocation for 24/25 as outlined within this report working collectively with the UKSP Programme Delivery Manager and Bradford South Area Co-ordinator.
- (2) That the Bradford South Area Committee approves the application form and criteria (to be tabled at the meeting).
- (3) That the UKSP Programme Delivery Manager and Bradford South Area Co-ordinator present a report to the 7 March 2024 Bradford South Area Committee to determine applications for 2024/2025 funding.

Overview and Scrutiny Area: Regeneration & Environment

(Ingunn Vallumroed - 07816355406

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

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# Report of the Strategic Director Place to the meeting of the Bradford South Area Committee to be held on 18<sup>th</sup> January 2024

Т

# Subject:

Report by the Safer Bradford Partnership – Community Safety – Bradford South



# Summary statement:

This report updates members on key areas of partnership work to build and develop community safety in the Bradford South constituency.

# EQUALITY & DIVERSITY:

It is recognised that our most disadvantaged neighbourhoods experience a greater range of community safety issues. In addition, a range of minority 'community of interest' groups can experience extra barriers in accessing community safety services.

David Shepherd Strategic Director Place

Phone: 07582 100367

Report Contact: Michael Churley

E-mail: Michael.churley@bradford.gov.uk

Portfolio: Neighbourhoods and Community Safety

Portfolio Holder: Cllr Abdul Jabar

Overview & Scrutiny Area: Corporate

#### 1. SUMMARY

1.1 This report updates members on key areas of partnership work to build and develop community safety in the Bradford South constituency.

# 2. BACKGROUND

- 2.1 Bradford South Neighbourhood Policing Team (NPT) works closely with Bradford Council's Neighbourhoods (Area Co-ordinator's) Team across the South Constituency. There are named Police and Council Ward Officers aligned towards across the area and the operational boundaries of Police and Council are coterminus and therefore, enable effective co-ordination, tasking and problem solving.
- 2.2 Community Safety Partnerships (CSPs) were created by the Crime and Disorder Act 1998. The Act requires statutory agencies including local authorities, police authorities, fire and rescue services and health authorities set up a Community Safety Partnership (CSP) to work with partners, the community and voluntary sector to tackle issues including crime and disorder, anti-social behaviour, substance misuse and reduce re-offending in its area.
- 2.3 'Safer Bradford' is the Bradford District CSP and produces a Community Safety Plan for the district identifying priority issues for attention. The CSP has determined to produce a 'Plan on a Page,' this is based on the logic model approach of the Wellbeing Board and increases visibility and focus on key actions. A copy of the Community Safety 'Plan on a Page' is attached at Appendix One.
- 2.4 The West Yorkshire Mayor published the regional Police and Crime Plan which sets the strategic direction for community safety at a regional level. This Plan and the Safer Bradford Plan are strategically aligned.
- 2.5 We will continue to prioritise the issues which are important to our communities and expect some further perception survey data from the West Yorkshire Combined Authority going forward. Dangerous driving, litter, drugs, neighbourhood crime and anti-social behaviour continue to be some of the most important issues flagged by residents. We also seek to focus on the issues which are at the root of criminality including serious and organised crime, violence, and domestic abuse. In addition, we seek to join our early intervention/ prevention approaches with the broader support approaches to engage households at most risk of criminality.

# 3. OTHER CONSIDERATIONS

# 3.1 Tackling Domestic Abuse and Sexual Violence

3.1.1 There were 19,434 domestic abuse (DA) incidents recorded on Police systems across the district (12 months to September 30th, 2023) which is a 5.8% decrease - 4,375 were recorded in Bradford South. Out of these DA incidents, a child was present at 26.9% of all calls. There were 2,092 serious sexual offences recorded over the same period, an increase of 6% with 352 of these crimes recorded in South.

- 3.1.2 Multi-Agency Risk Assessment Conference (MARAC) is a multi-agency risk assessment meeting where information is shared on the highest-risk victims of domestic abuse. Bradford MARAC referrals are increasing yearly, and we have heard 1267 cases over twelve months to October 31st 2023. Compared to the previous 12 months, this is an increase of 14.04%. To manage demand, we have established a MARAC working group engaged with several Community Safety Partnerships (CSPs) across the UK, and we are currently exploring and trialling new ways of working to develop our risk management further and reduce demand on the partnership.
- 3.1.3 A Domestic Homicide Review (DHR) is a multi-agency review of the circumstances in which the death of a person 16 or over has, or appears to have resulted from violence, abuse, or neglect by a person to whom they were related or with whom they were or had been in an intimate personal relationship, or a member of the same household as themselves this includes victims who have taken their own life. Domestic Homicide Reviews (DHR) were introduced by Section 9 of the Domestic Violence, Crime and Victims Act 2004 (DVCA 2004) and became statutory for all councils in England on April 13th 2011.
- 3.1.4 Domestic abuse and sexual violence (DASV) negatively impacts the whole family and broader society, and research has shown that children living in households where domestic abuse occurs could have an increased risk of developing acute and long-term physical and emotional health problems and trauma, which may, without the proper support, perpetuate the cycle of abuse,
- 3.1.5 The Domestic Abuse Act became law in April 2021. This legislation introduced new criminal offences and stated that children are victims of domestic abuse in their own right. Implementation of the act within Bradford continues with:
  - The Bradford Domestic Abuse and Sexual Violence Strategy is working towards the strategic aims in the strategy below:

https://www.saferbradford.co.uk/media/jozhjrwi/bradford-dasv-strategy-21-24.pdf.

- It is governed by the Domestic Abuse & Sexual Violence Board. This strategy will be reviewed next year in 2024.
- 3.1.6 The DASV partnership continues to work collaboratively via the sub-groups: Early Intervention and Prevention, Support & Protection, Perpetrators & Sexual Violence. Each sub-group ensures that we continue to take action, change attitudes, and improve lives as a district partnership. Within this strategy, a subsequent housing strategy was launched to implement the new duties of the Domestic Abuse Act 2021: <u>https://www.bradford.gov.uk/media/6724/bradforddistrictdomesticabusesexu</u> <u>alviolencehousingstrategy.pdf</u>
- 3.1.7 The New Burden's government funding is allocated across the district to enhance the commissioned DASV service offer and create opportunities to pilot new ways of working; the budget has been allocated via the Home Office until March 31st 2025.
- 3.1.8 The current commissioned service to deliver the DA&SV contract is Survive & Thrive. The service is a consortium of three organisations: Staying Put, Women's Centre and Family Action. Together, they provide early intervention and prevention, specialist work with children and young people, recovery and confidence building, and practical and emotional support packages. Collectively, they work with perpetrators and provide counselling to children and adults while ensuring their access to high-quality crisis support, accommodation, and housing. The organisation

is moving from a support model to an advocacy model, with its practitioners trained as Independent Domestic Abuse Advocates (IDVAs) or Independent Sexual Abuse Advocates (ISVAs).

- 3.1.9 The DASV commissioned contract is due to end on September 30th, 2024. A project team has been established, the needs assessment and market engagement events have been completed, and consultation with individuals with lived experience is underway. The needs identified via this research and engagement are being fed into the project team and will support the development of the new DASV service specification. The new service spec will go out to tender in 2024, with the service delivery planned to start in October 2024.
- 3.1.10 Several successful pilot projects continue to be developed. An example of these successes is the perpetrator pilot. This pilot focuses on intensive support for standard to medium-risk domestic violence perpetrators using the navigation model of support. Following the first eight months of delivery, the pilot has showcased a significant reduction in domestic abuse offences. The Navigator has managed sixteen cases into full navigation: seven have been successfully discharged within eight months of delivery, with a **94.9% reduction in offending (police-verified data).**
- 3.1.11 Comms and campaigns are being co-produced and promoted across the district, and the DASV website continues to see positive engagement: <u>Home - Bradford DASV (bradford-dasv.co.uk)</u>
- 3.1.12 For the first time, we now have a Domestic Abuse Hub located at Sir Henry Mitchel House, where partners from the Police, Local Authority, Commissioned Services, and Third-Sector partners co-locate and work collaboratively in our response to domestic abuse.
- 3.1.13 Bespoke multi-agency training has been developed and delivered with tailored sessions to social workers, housing providers, youth workers, council wardens and local partnerships. This training has a focus on recognising and responding to domestic abuse whilst increasing awareness of the early intervention and prevention opportunities and the support services available.
- 3.1.14 It has been agreed by the Serious Violence Strategic Group in May to embed DASV into the forthcoming Serious Violence Strategy, and that the DASV and Serious Violence Strategies become complementary and mutually reinforcing.
- 3.1.15 We must implement early intervention approaches and increase education and awareness across all communities to reduce the demand for our acute response. To support this, we have developed our localities model. Our Localities model focuses on one ward in each locality for twelve weeks, following implementation the work then moves to the next ward, and the process is repeated until all wards have engaged. Working on a ward base level allows approaches to be adaptable and bespoke to area needs, and the key aims are:
  - Youth workers are to deliver healthy relationship sessions in all provisions. Youth workers will be encouraged to attend a professional development session to increase their understanding of DA&SV and its impact on children and young people.

- 3.1.16 The Red Flag stage production will be commissioned to deliver performances in each constituency, engaging young people in dialogue and increasing their awareness and understanding of domestic abuse.
- 3.1.17 Operation Encompass is to be embedded in all LA registered schools.
- 3.1.18 **The training offer is available across the area for the partnerships with a focus on the** recognise and respond to DA programme; Active bystander modules and the relationship matters training.
- 3.1.19 New and innovative campaigns will continue to be rolled out, and the DASV contact cards will be distributed, a Safe Spot is to be developed in each ward & bespoke localised offers created.
- 3.1.20 DASV services are available to all constituents across Bradford South, and the localities model is currently focussed on Tong Ward, with Great Horton agreed as the next area. The partnerships are engaging well, and the pilot is on course to achieve all the agreed outcomes in the ward by January 2024.
- 3.1.21 In addition to the above, Safe Spots are being developed in Queensbury, training has been offered in Buttershaw, and a specialist DA professional is working from the footprint's family centre weekly.
- 3.1.22 Work is being developed with the Youth Service and Neighbourhood Connect teams to support families who are leaving the refuge and being re-homed into the neighbourhoods to ensure they know the support and services available.
- 3.1.23 The Youth Service continues to collate data on young people impacted by domestic abuse and sexual violence to ensure that they receive appropriate support as children's victims whilst having access to specialist services as needed and integrated into their localised youth provisions.

#### 3.1.24 Early Intervention – Safety of Women and Girls

- 3.1.24.1 The Government has recognised violence against women and girls as a national priority as has the West Yorkshire Mayor. It is recognised that to reduce violence against women there needs to be a full system response with a significant early intervention and prevention approach.
- 3.1.24.2 There is a need to drive the 'culture change' required to ensure that attitudes and understandings shift so that current high levels of violence become drastically reduced.
- 3.1.24.3 In collaboration with a Professor of Sociology and Criminology at Bradford University a baseline survey has been delivered. The survey had a good response of 706 people:
  - 49% of respondents had witnessed women being harassed in public by men or groups of men in the last year, with varying frequency.
  - 91% of respondents agree that the safety of women and girls should be a top priority for Bradford Council and its Partners.

3.1.24.4 The four highest-rated priorities for the local Safety of Women and Girls (SOWG) partnership include engaging with men and boys to challenge attitudes, working with communities to raise awareness and prevent abuse and violence, increasing the prosecution of perpetrators, and enhancing education and awareness.

#### 3.2 Crime Statistics

- 3.2.1 There were 15,506 crimes recorded in Bradford South between November 2022-October 2023. This is a 1% decrease from the same period in the previous 12 months.
- 3.2.2 Particular crime types were affected in different ways. The biggest decreases were in relation to non-crime, which fell by 33%. Vehicle interferences decreased by 25%, and arson decreased by 21%. The biggest increases were relating to burglary offences, commercial burglaries increased by 61%, residential burglaries increased by 37%. Bicycle thefts also increased by 40% from the previous year.
- 3.2.3 A sizeable proportion of the increases/decreases can be attributable to the equalizing of rates following Covid which saw most crimes fall dramatically but with increases in ASB. The district burglary rate in 2023 to November is still 35% lower than the same figure for 2019/20.
- 3.2.4 Bradford South is experiencing a reduction of crime overall and is 272 offences less than last year to date. This includes reductions in violence and is showing 147 crimes under last year in relation to violence against the person.
- 3.2.5 There has been a slight increase in robbery in Bradford as a whole but Bradford South NPT is showing decreases and is 13 offences under last year. Shoplifting continues to rise with Bradford South 63 offences over last year.

#### 3.3 Tackling Anti-Social Behaviour (ASB)

- 3.3.1 There were 1,355 ASB calls in Bradford South reported to the police in the 12 months from November 2022-October 2023. This is a comparative reduction of 13% on the previous year, of ASB calls reported over the same period. The most reports received in the last 12 months were 159 calls in May 2023.
- 3.3.2 The most significant decreases have included vehicle nuisances (28% decrease), and motorcycle/quad bike nuisances (27% decrease). Neighbour related disputes have also reduced (24% decrease), however youth related ASB has had a 14% increase.
- 3.3.3 We recognise that there are significant pockets of ASB in certain localities which remain a problem. Some of the specific actions to tackle this include:
- 3.3.3.1 **'Trojan Bus' Operations** have been undertaken on a regular basis for a couple of years now in conjunction with First Bus to identify those who are throwing objects at buses. Several youths have been identified as being involved in the damage of buses travelling through Holme Wood and have been issued with relevant ASB interventions and referrals to our Early Action Teams. There are plans in place for the local NPT Inspector/ASB lead to meet First bus to review the success and

learning from the Trojan Bus operations in the new year to discuss different tactics and options available to tackle this problem. We have had 67 reported incidents by first bus in relation to criminal damage and ASB in Bradford South.

- 3.3.3.2 **Operation Sweetgill** has been running since October 2022 and seeks to tackle the impact of Organised Crime Groups and Urban Street Gangs within the Tong and Wyke Wards. After engaging key stakeholders in the area including Incommunities, Bradford Council, Primary Schools, Councillors, NHS, volunteers, and Environmental Health the Community Safety Partnership Group was formed for Holme Wood under the title 'Holme Wood Together.'
- 3.3.3.3 The overall objective of this was to tackle criminality/ASB in the area through both early intervention and more rigorous enforcement. A key aim is to upskill/empower local people with the support of partners to have more say in key local decision-making and improve the quality of life for local people.
- 3.3.3.4 Through extra police resourcing Op Sweetgill team were provided with an uplift of 4x extra Police officer to support the operation which has been successful and has yielded the following results:

#### **OP SWEETGILL UPDATE – 01/11/2022 to 31/10/2023:**

- **Total Arrests 214** Breakdown of offences: Drugs: 101, Arson/Criminal Damage 10, Robbery/Burglary/TOMV/Fraud 43, OPL 17, Warrant: 16, Other: 27
- Positive disposals 115 (Nov 2022 to Sept 2023 only)
- Total Stop Searches 364 (Nov 2022 to Sept 2023 only)
- Total Intelligence Submissions 1608 (Nov 2022 to Sept 2023 only)
- Total Bikes Seized 50
- Total Cars Seized 87
- Warrants: Since 01/11/2022, NPT T2 have conducted 61 drugs warrants/address searches following an increase in intelligence within the area. These can be broken down as follows: Cannabis Farms Warrant 48, Class A Warrants 8 & Theft Warrants 5.
- **Crime:** As a result of the above performance and executed warrants NPT T2 officers are currently investigating 64 crimes mainly PWITS/POCA/Handling and Theft offences.
- **Street Surgeries**: So far, 32 have been completed on streets in the Holmewood area. These occur fortnightly on Thursdays between 10 and 12 noon. They are attended/supported by local PCSO's, the Engagement Van, Incommunities, Council Wardens, Council Ward Officers, and local Councillors. The aim is to talk to as many street residents as possible to hear their concerns/issues and seek any intelligence.
- **Community Cleans Ups:** So far, 9 have been completed around the Holmewood area. These have been conducted at locations requested by residents and have involved partners from the Council, Councillors, Wardens, Housing Associations and Environmental Health.
- Environmental Health: Day of Action completed on 10/02/2023 alongside Environmental Health Officers to stop/target vans being used in the area for fly tipping and scrap. 28 vehicles in total were stopped with 9 being served Producers for not having Waste Carriers Permits. 2 vehicles were seized for no insurance and the drivers reported.
- **Incommunities:** Monthly Teams meetings are carried out with the Tenancy Enforcement Officer for updates on properties currently going through eviction

proceedings. Since 01/11/2022 28 households have been served eviction paperwork and are currently progressive through the courts system for eviction. There are over 20 addresses going through this process at present because of our arrests and information sharing. This has been identified as best practice by Incommunities who have arranged a networking event with all Bradford NPT on 18/10/2023 to share our way of working.

- **Community Projects**: NPT PC's and PCSO's have established positive partnership links with Bradford City Foundation, Outload, Valley Project, Community Shop and TFD Centre. This has included the NPT PCSO's/PC's supporting local community events such as the Xmas Fayre, coffee mornings and youth clubs. There are now a total of 31 weekly events that occur in the area that are attended by the Duty PCSO on a rota basis.
- We are now also working in partnership with Bradford Bulls and with the support of 2 x local business now have a sponsored Police community Box at the Bulls stadium. Young people that have come to the attention of the police and are engaging with our dedicated early action teams/external partners are able to attend the Bulls games and use the Police Box for free as a reward for their engagement.
- **Primary Schools:** 6x Primary Schools have an assigned a PCSO who conducts regular patrols at start/finish times to assist with parking. Additionally, each PCSO is tasked with conducting School Presentations talks each term around knife crime, drugs crime, bonfire and ASB issues to local children.

# 3.4 Operation Steerside and Road Safety

- 3.4.1 Bradford District's Operation Steerside is now a well-established model for tackling anti-social vehicle use. We know that the enforcement element of Operation Steerside has been positively welcomed by our communities; however, as a partnership we recognise that enforcement alone cannot resolve or tackle the issues across the district.
- 3.4.2 As such there is an aim to deliver more collaborative working which dovetails into the Vision Zero ambition, utilising all our collective resource and powers to ensure that we have a comprehensive plan that not only focusses on enforcement but also looks at changing behaviours. This includes working with our young people in schools and youth settings.
- 3.4.3 Collectively we have developed a partnership ambition document which sets out our aspiration and ensures the commitment from our partners to take a whole system approach for better outcomes for our communities. Together we aim to make the roads of Bradford safer in line with the ambitions of Vision Zero.
- 3.4.4 **For the period June 2022 May 2023**: Operation Steerside has produced the following district results:
  - 2712 Fixed Penalty Notices, Traffic Offence Reports & Vehicle Defect Notifications,
  - 66 Reports to DVLA for road tax offences,
  - 383 Reports for Summons/Charges,
  - 107 S.59 Warnings,
  - 310 Vehicle seizures,
  - 107 Arrests,
  - 13 Public Space Protection Order (PSPO) notices submitted to the Council.

- 3.4.5 Multi-agency operations involving DVSA, and taxi licencing were run in the BD South area in July, September & October 2022, and May 2023.
- 3.4.6 **Proactive approach to tackling 'Car Meets'**: Car Meets often include vehicles entering the district via the M606 and begin in Bradford South. Intelligence was received in June 2023 regarding a car meet due to take place in Bradford involving groups from outside West Yorkshire. Early intervention was undertaken by Steerside including direct engagement with the organiser in Humberside. Additional resources including roads policing units were put in place for the night in question as well as neighbourhood resources at likely locations. From South's perspective The Euroway was an obvious target. This event did come to pass as advertised but was very proactively policed by Steerside, NPT and RPU to the point that at times we were arriving at locations before the car meet. Over a period of a couple of hours, and several locations, the car meet was declared something of a failure on their social media pages and they left the area.
- 3.4.7 There have been several further car meets at the Euroway over the Summer and into the Autumn. Those attending these 'meets' have been penalised with 123 Fixed Penalty Notices issued. There has not been a further meet since October, and we hope the issuing of fines is having the desired effect of deterring these events.
- 3.4.8 **Great Horton Street Surgery and community engagement events:** On Tuesday 18th July 2023 a joint street surgery was organised by the Bradford South Area Coordinator's in partnership with local Neighbourhood Policing Team and ward councillors in the Wheater Road to discuss issues with local residents around crime and community safety. The main concern was around quad bikes and following the meeting Neighbourhood Wardens and PCSOs delivered leaflets to report concerns to the Police. A further follow up community engagement session was organised for Saturday 16th September and the outcome of this was 363 properties were visited, 9 intelligence forms and 10 traffic offence reports for various motoring offences in the area. Residents were incredibly pleased to see officers who reassured the public further building on those links so that in time residents feel more confident around using the various methods of communication to report nuisance bikes / ASB / drug dealing etc.
- 3.4.9 **Great Horton Day of Action 17th August 2023:** A multi-agency action day in Great Horton was carried out on Thursday 17th August. Partners from Bradford South Neighbourhood Policing Team for Great Horton, DVSA, Taxi Licensing were jointly supported by the Bradford South Area Co-ordinator's team. This included Environmental Enforcement Officers, Neighbourhood Wardens, Ward Councillors and Ward Officer Team. Over 42 traffic offences were recorded, which ranged from:
  - No MOT,
  - Driving without a seatbelt,
  - Driving through a red light,
  - Speeding,
  - Driving whilst using mobile phone.

This led to 2 vehicles being seized; 1 due to no insurance and 1 due to it not being taxed. 4 taxi licenses were suspended and two were given tickets for not having their seat belts on. Bradford Council's Environmental Enforcement Team inspected 9 vehicles to check their waste carrier license. This resulted in 2 notices being issued. An overall successful Day of Action which some great work.

- 3.4.10 **Hate Crime Event in Great Horton October 2023:** In support of the Annual National Hate Crime Awareness Week an event took place in Great Horton Community Hub in October 2023 supported by the Bradford South Area Coordinator's Office. Workshops covered topics on what hate crime is, different types of Hate Crime, how to report Hate Crime and there was also a separate workshop for young people. The event also had a Hate Crime Awareness competition for young people. A young person who attends an invite only session at Buttershaw Youth Club wrote a poem for the competition as this subject was very close to his heart. This young person was referred to the Youth service through the buddy project two years ago for support for a range of reasons at Buttershaw Youth Centre
- 3.4.11 **Queensbury ASB:** Anti-Social Behaviour Issues from motor bikes and quad bikes at Shibden Valley PCSOs and Neighbourhood Wardens delivered leaflets to residents to provide information and intelligence to the Police and meeting coordinated by Ward Officer with Police, residents, and ward councillors. Actions taken included warden/police patrols, installation of a VIPA camera, community engagement and cross-border operations with Calderdale NPT. Positive feedback received and a significant drop in calls for service.
- 3.4.12 **Parking and traffic Issues around the Schools:** Local residents raised concerns with ward councillors regarding parking and traffic issues around the schools in the ward. Following discussion at the Ward Partnership meetings it was agreed to undertake education work with the schools and also enforcement action. This project involves the pupils undertake joint patrols with Neighbourhood Wardens and PCSOs to provide information and raise awareness of the issues to the drivers. A week later without the pupils, Council Wardens visit to issue fixed penalty notices to drivers that are parked illegally. This campaign has been undertaken at schools in the wards and positive feedback has been received from parents.

#### 3.4.13.1 **Partnership response to ASB in Low Moor:**

- Youth Service detached work in the Low Moor and Harold Park areas area as a result of disturbances February April 2023, to engage local youths and signpost them to existing local youth provisions.
- Police: Visible presence in Low Moor & Harold Park due to recent ASB issues.
- Neighbourhoods Service: Door-knock\letters taken out to residents re partnership work and encouraging residents to report issues.
- Youths are from different areas such as Halifax and Wyke. Eighteen youths were arrested in relation to a disorder at Richard Dunns

# 3.4.13.2 ASB hotspot, St Aidan's Church\Millennium Green\Reevy Rd West shops:

- Work previously done to reduce risk of ASB e.g., Royds Community Association lowering height of hedge, church taking up damaged flags, extra patrols by police, detached youth work.
- Successful funding bids for church security and improving Estates owned area around resulted in fencing at rear of shops installed in June 2023, and community event planned run by partners to promote and raise awareness of St Aidan's Church in order to deter ASB. St Aidan's security measures funded by Home Office also in place, after support from James Elliott, Police Faiths Engagement Officer.
- Wider discussions around regaining community ownership of St Aidan's

building, piloting other uses e.g., after school clubs, community lunch etc, which now may be involved in hosting Buttershaw Youth Centre activities while centre is closed for refurbishment.

- 3.4.13.3 **Operation Scribestoke –** Results in Royds to June 22-23:
  - 38 x Traffic Offence Reports,
  - x people summoned to court,
  - 1 x person arrested,
  - 3 x vehicles to DVLA for no tax,
  - 8 x vehicles seized,
  - Further operations are planned,
  - One young person (aged 17) has been discussed at youth ASB panel and reissued with Acceptable Behaviour Contract,
  - Letter drop conducted around Beacon Place, following reports from concerned resident over ASB bikes on the street.
  - Partners door-knocks complementing Operation Scribestoke to encourage reports of where bikes are being stored, co-ordinated by Neighbourhoods with Ward Members and NPT:
    - Edge End\Blackshaw Drive area,
    - Reevy Rd West (Cooper Lane end),
    - o Barden Ave,
    - Further door knocks to gather intelligence on quads and bikes.
  - Physical deterrents to deter nuisance bikes co-ordinated by Neighbourhoods. Incommunities replaced fencing at rear of two properties in Blackshaw Drive where nuisance vehicles were accessing Blackshaw Beck. Parks Dept put boulders at last footpath into Blackshaw Beck from Edge End Rd. Safer Streets 4 funding gained for bike barriers on snickets leading from Edge End Rd to Farfield Ave, and Edgebank Ave to Rosechapel Close, Woodside, to be installed in January 2024.

#### 3.4.13.3 **ASB hotspots and priority areas of work Wibsey Ward:**

- High visibility speed patrols particularly on Moor Avenue and introduction of speed cushions delivered in response to community concerns and local community-led priority issue.
- Safer Nights project working with vulnerable residents work included a mix of 1:1 visits, phone calls, creation of a local WhatsApp group and learning more about staying safe online as well as cyber safety.
- Joint partnership action days across the ward have taken place led by Operation Steerside with support from the Neighbourhood Policing Team and Bradford South Area Co-ordinator's Office. Focus on tackling anti-social driving and illegal driving including speed watch, stop and search and vehicle legal compliance checks. Further days of action planned to take place across the Ward throughout 2024 to tackle nuisance motorbikes, quads, and motor vehicle offending.
- In response to emerging issues particularly focusing around the Bankfoot area through a partnership approach working with Bankfoot Partnership. Bankfoot Partnership refresh concerns around drugs associated crime and illegal substance misuse. Engagement work being undertaken to assess issues, challenges, opportunities and focused pieces of work. Action plan to include education, engagement, enforcement and community-led opportunities to strengthen community input and local ownership. In addition, deliver anti-drugs and alcohol campaigns in 2024 collectively with Police, Council and wider partners.

- Burglary prevention and awareness campaigns e.g. specific street based targeted engagement where seasonal increase of house, shed and / or car thefts have been identified as an issue. Home visits undertaken and joint visits by Bradford South Neighbourhood Officers / Wardens and NPT Officer sharing key messages, advice and gathering intelligence.
- Extending reach of Youth service with a view to developing a possible community youth base within the locality. Currently scoping possible sites and resources required. Project delivered with Bradford South Office, Bradford South Youth Service and Ontrak engaging with identified cohort of young people and ASB successfully delivered.
- Land at Draughton now acquired, cleared and secured. Future site development opportunities being explored task and finish group established.
- Work carried out to clear and tidy up pocket park play area and land at Hope Park to improve visual appearance and encourage usage.
- Various days of actions delivered ward-wide to tackle school gate parking issues led by Bradford Council Parking Services. Further days of action scheduled to take place.
- Bonfire night planning. Working with the youth service targeting young people at Smith Avenue and diverting to the Methodist Church for Youth group input and diversionary activities.

# 4. FINANCIAL & RESOURCE APPRAISAL

4.1 Funding is provided from the West Yorkshire Mayor to commission services and activities to address the Community Safety Partnership's (CSP) priorities and to support delivery of the West Yorkshire Police and Crime Plan. The annual grant for 2023/24 incorporated £342,000.00 to Safer Bradford to support the delivery of the district Community Safety Plan; £450,000.00 to support local responses to drugs and alcohol; £125,000.00 Supporting the Youth Justice Service in preventing and tackling youth crime and substance misuse. There is currently no indication what the allocation will be for 2024/25. This does not have a direct effect on the Council's mainstream funding.

# 5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 The Community Safety Partnership Board reports through to the District Wellbeing Board governance arrangements.
- 5.2 Risks likely to cause community tensions are monitored and mitigating actions put in place through the Community Safety Partnership structure.

# 6. LEGAL APPRAISAL

6.1 Aspects of the Community Safety Partnership Board's work is governed by the Crime and Disorder Act 1998 and associated guidance.

# 7. OTHER IMPLICATIONS

# 7.1 SUSTAINABILITY IMPLICATIONS

7.1.1 There are no sustainability implications apparent.

# 7.2 TACKLING THE CLIMATE EMERGENCY IMPLICATIONS

7.2.1 There are no direct greenhouse gas emission impacts apparent.

#### 7.3 COMMUNITY SAFETY IMPLICATIONS

7.3.1 Implementation of the Community Safety Plan is expected to positively impact community safety across the district.

#### 7.4 HUMAN RIGHTS ACT

7.4.1 There are no issues arising from this report.

#### 7.5 TRADE UNION

7.5.1 There are no issues arising from this report.

#### 7.6 WARD IMPLICATIONS

7.6.1 Certain Ward areas suffer greater crime and community safety issues. Ward Plans are expected to prioritise these locations.

# 7.7 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

7.7.1 It is recognised that looked after children can be more vulnerable to specific crime types and appropriate Corporate Parent leads should be kept up to date with trends and concerns in relation to community safety.

# 7.8 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

7.8.1 There are no issues arising from this report.

#### 8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

#### 9. OPTIONS

9.1 That the Area Committee offers further views and advice to the Council/Police Partnerships tackling crime and community safety in Bradford South Area.

#### 10. **RECOMMENDATIONS**

10.1 That Bradford South Area Committee notes the work undertaken by the Bradford South Neighbourhood Policing Team and Community Safety Partners that contributes toward addressing priorities within the Ward Plans for the Bradford South Area.

10.2 That the Bradford South Area Committee notes the positive partnership working that has been established between Bradford South Neighbourhood Policing Team, Safer Bradford ASB Team, Elected Members, Council Officers, Community Organisations, volunteers, and residents within the Bradford South Area.

## 11. APPENDICES

11.1 Appendix 1 District Community Safety Plan.

# 12. BACKGROUND DOCUMENTS

12.1 None.

	Bradford CSP – Plan on a Page 2021 – 2023						
KEY OBJECTIVES	WHAT WE WILL DO	HOW WE WILL DO IT	KEY PARTNERSHIP AREA	HOW WE WILL KNOW THAT WE HAVE IMPROVED COMMUNITY SAFETY			
Reduce Crime and Re- offending (Perpetrators)	<ul> <li>Respond to identified community concerns and fears such as dangerous driving, drugs and burglary</li> <li>Tackle Serious and Organised Crime (SOC)</li> <li>Strategic response to extremism and radicalisation</li> <li>Support a partnership approach to reducing re-offending</li> </ul>	<ul> <li>Produce and deliver Serious Violence Strategy in partnership with the West Yorkshire Violence Reduction Unit.</li> <li>Develop SOC Silver arrangements extending the partnership input into tackling organised crime.</li> <li>'Prevent' programme to undermine hate and extremism</li> <li>Build on the success of the 'Integrated Offender Management' model to reduce re-offending</li> </ul>	<ul> <li>CONTEST Board (Counter Terrorism)</li> <li>Programme Precision Silver Board (Serious and Organised Crime)</li> <li>Reducing Re-Offending Board</li> <li>Youth Endowment Fund – Place Project Group</li> </ul>	<ul> <li>Programme Precision co-ordinates enhanced partnership disruptions curtailing activities of organised crime groups</li> <li>A Public Health approach ensures key measures of serious violence are stabilised/reduced</li> <li>Significantly reduce the re-offending of prolific offenders managed by multi-agency intervention progammes</li> </ul>			
Protect Vulnerable Groups and Individuals from Criminality (Victims)	<ul> <li>Implement the Domestic Abuse and Sexual Violence District Strategy</li> <li>Respond to the specific safety concerns of women and girls</li> <li>Work with Safeguarding Services to reduce criminal exploitation of vulnerable groups</li> <li>Challenge and build partnership to reduce Serious Violence (SV) especially among young people</li> </ul>	<ul> <li>Develop co-production and early intervention processes for Domestic Abuse/Sexual Violence</li> <li>Deliver Safer Streets programme for women and girls</li> <li>Support development of district exploitation strategy and development of a Child Exploitation Hub</li> <li>Provide a training response to frontline staff to recognise and respond to exploitation</li> </ul>	<ul> <li>All-age Exploitation Group (Sub- group to Safeguarding Boards)</li> <li>Domestic Abuse and Sexual Violence Board</li> <li>West Yorkshire Violence Reduction Unit – Partnership Executive Group</li> </ul>	<ul> <li>Safety programmes for Women and Girls leads to real and perceived improvements in Transport networks, Parks and in the Night Time Economy</li> <li>Evidence the impact of prevention and early intervention services and approach on domestic abuse/sexual violence victims/perpetrators.</li> <li>Reduce the number of people in the district at risk of exploitation</li> </ul>			
Build Confidence in Community Safety Services (Communities)	<ul> <li>Improve our collective response to anti-social behaviour (ASB)</li> <li>Deliver targeted work on high priority ASB issues such as anti- social vehicle use and youth nuisance</li> <li>Respond to the specific needs of groups showing less confidence in community safety services including confidence to report hate crime</li> </ul>	<ul> <li>Increase co-ordination between services tackling ASB and continually review procedures</li> <li>Review and Implement revised Hate Crime Strategy</li> <li>Better understand and respond to the impact of crime on marginalised communities and adapt community safety services to respond</li> </ul>	<ul> <li>Hate Crime Strategic Management Group</li> <li>Community Safety Equalities Group</li> <li>Anti-social Behaviour Strategic Partnership</li> <li>Steerside Partnership</li> </ul>	<ul> <li>Increase proportion of those who report 'feeling safe in their neighbourhood'</li> <li>Engagement with minority community forums indicates greater confidence in community safety services and confidence data that CSP's will 'keep people safe'</li> <li>Data indicates reduction in those reporting anti-social behaviour as the 'key community safety concern' in their area</li> </ul>			

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# Report of the Strategic Director of Place to the meeting of the Bradford South Area Committee to be held on 18<sup>th</sup> January 2024 **U**

#### Subject:

UK Shared Prosperity Fund Year 3 allocation Bradford South.

#### Summary statement:

This report provides a review of the above funding opportunity and provides an outline of how the devolved funding will be distributed in Bradford South. The report will focus on the role of the Area Committees in terms of decision maker of local funding and influencer of the district delivery with particular focus on Year 3 UKSP allocation.

#### Equality & Diversity

The district plan ambitions have been used to design the program for UKSPF in Bradford. The District Plan is underpinned by a cross cutting principle of tackling inequality in our communities. UKSPF will set out a program of activity that supports this as a core outcome. Corporately as a Council we have committed to keeping equalities at the heart of what we do- 'This means everyone can access services regardless of their background, that we embrace our different communities across the whole district and that we build an inclusive organisation.' In collaboration with partners UKSPF will support this approach and will address inequality and improve opportunities for communities across the district.

Report Contact: David Shepherd<br/>Phone:<br/>E-mail: David.shepherd@bradford.gov.ukPortfolio: Alex Ross-ShawReport Contact:<br/>Ingunn Vallumroed<br/>Programme Delivery Manager<br/>Phone:07816355406<br/>Email: Ingunn.vallumroed@bradford.gov.ukOverview & Scrutiny Area: Regeneration

# 1. SUMMARY

This report provides a review of the above funding opportunity and provides an outline of how the devolved funding will be distributed in Bradford South. The report will focus on the role of the Area Committees in terms of decision maker of local funding and influencer of the district delivery with particular focus on Year 3 UKSP allocation.

#### 2. BACKGROUND

Following actions agreed in the December 2023 Bradford South Area Committee meeting, this paper provides information to allow members to:

- Agree activity and spend for the capital fund element of the Y3 (24/25) budget.
- Set out the budget, eligible activity and output targets for Y3 (24/25) for Bradford South.

#### Year 2 – 23/24 overview:

Revenue (E12: Community engagement schemes, local regeneration)

To merge the UKSPF allocation for the areas with two other funds (The West Yorkshire Mayor's Cost of Living Fund and The West Yorkshire Mayor's Cost of Living Fund) for a district wide Cost of Living fund. The fund will issue grants to successful applicants to deliver various support to predominantly households in Bradford. These funds administered through Stronger Communities will go live in September 2023.

Bradford South's allocation was £31,628.

Capital (E11: Capacity building & infrastructure support local groups)

The Bradford South committee must ensure their capital allocation (£12,651) is procured, defrayed and drawn down by the council by 31<sup>st</sup> March 2024.

See the definition of capital spend enclosed as Appendix A (provided by Bradford Council finance team). In addition, clarification has been sought from the council's capital spend team from Bradford East that provides further examples for eligible activity:

**Year 3** will bring a much larger funding allocation to the area committees: a total of  $\pounds400,000$  REV and  $\pounds400,000$  CAP. Bradford South's allocation is  $\pounds84,347$  for each pot combined  $\pounds168,694$ .

**Revenue**: Intervention E35 - Enrichment & volunteering activities.

Activities must clearly demonstrate links to the enhancement of **volunteering and community infrastructure** and deliver the following output:

• Number of volunteering opportunities supported.

**Capital:** Intervention E11 - Capacity building & infrastructure support local groups. Activities must clear demonstrate links to similar themes, and deliver on the following:

- Outputs: number of organisations receiving grants / receiving non-financial support.
- Outcome: improved engagement numbers.

Appendix A sets out definitions of capital spend.

Projects and / or activities awarded funding must be completed and funding defrayed by 31<sup>st</sup> March 2025. As such each area should as soon as possible start planning for how the funds can be spent.

It is proposed that the funding is allocated through an open invite process initially assessing applications received through the Grants Advisory Group with support from the UKSP Programme Delivery Manager and Bradford South Area Co-ordinator's Office. Proposals will then be presented to the Bradford South Area Committee meeting to determine.

Timeline of proposed activities:

- 18 January 2024 Bradford South Area Committee approves process including application form, criteria and approach
- 25 January 2024 Call out advertised for Year 3 UKSP Bradford South funds.
- 22 February 2024 Closing date 4pm for applications.
- 29 February 2024 Grants Advisory Group meeting
- 7 March 2024 Bradford South Area Committee determines decision
- 21 March 2024 Grant agreements issued
- 1 April 2024 Payments made to successful applicant organisations

# 3. OTHER CONSIDERATIONS

There are no other considerations.

# 4. FINANCIAL & RESOURCE APPRAISAL

The UKSP funding allocated is managed locally by Area Offices, determined by each of the Area Committees, liaising with the UKSPF Programme Delivery Manager.

# 5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The allocated funding will be overseen by the Wellbeing Board in Bradford, Chaired by the Council Leader. A project board is in development. There are a range of measures in place to assess project risks working closely with the Neighbourhoods and Community Services.

# 6. LEGAL APPRAISAL

Allocation of UKSPF funding must be applied in a consistent manner for which it is provided. This reports to set forth principles of application, and each individual specific proposal must ensure compliance with the criteria and also fully comply with monitoring requirements.

## 7. OTHER IMPLICATIONS

#### 7.1 SUSTAINABILITY IMPLICATIONS

The district plan is underpinned by sustainability goals. As the priorities have been set using the district plan the outcomes achieved from this funding help us achieve our district goals on sustainability.

#### 7.2 TACKLING THE CLIMATE EMERGENCY IMPLICATIONS

The work planned on greening areas of Bradford, working with businesses on decarbonisation and supporting household with the costs of living crisis all support this agenda.

#### 7.3 COMMUNITY SAFETY IMPLICATIONS

Creating civic pride through the implementation of UKSPF will have a secondary benefit of building community cohesiveness and will increase safety and the perceptions of safety.

#### 7.4 HUMAN RIGHTS ACT

There are no specific issues arising from this report.

#### 7.5.1 TRADE UNION

There are no specific issues arising from this report.

#### 7.5.2 WARD IMPLICATIONS

This is detailed within the main body of the report and is key to the successful delivery of the programme.

# 7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

See above.

# 7.8 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

The district plan contains specific outcomes that relate to children and young people. Interventions planned will bring direct and indirect benefit to them as a result of the district plan being the backdrop to the program.

#### 7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

There are no specific issues arising from this report.

#### 8. NOT FOR PUBLICATION DOCUMENTS

None

## 9. OPTIONS

None.

# 10. RECOMMENDATIONS

- 1) That the Bradford South Area Committee agrees spend activity for the capital allocation for 24/25 as outlined within this report working collectively with the UKSP Programme Delivery Manager and Bradford South Area Co-ordinator.
- 2) That the Bradford South Area Committee approves the application form and criteria.
- 3) That the UKSP Programme Delivery Manager and Bradford South Area Coordinator present a report to the 7 March 2024 Bradford South Area Committee to determine applications for 2024/2025 funding.

# 11. APPENDICES

Appendix A – Capital project definition Appendix B – Draft application form and criteria for approval

# 12. BACKGROUND DOCUMENTS

"UK Shared Prosperity Fund" (Document S): Considered by the Bradford South Area Committee on 7 December 2023.

#### CAPITAL SPEND DEFINITION

#### Projects – Revenue or Capital

It is important to establish whether a project is revenue or capital.

There are many sources of funding, e.g. grants, S106, corporate funding, third party contributions etc, when the funding is received it is worth looking at the paperwork as it may indicate the type of grant (revenue / capital or both).

To check if the project is revenue or capital use the Definition of Capital Test below.

When established then the relevant codes should be set up;

Revenue - cost centre / SIO

Capital – WBS element and Profit Centre (if funding is from third party, e.g. grants, S106 & contributions) Sometimes funding is from Direct Revenue Funding.

#### 1. Definition of Capital

Legislation requires the council to follow accounting standards which define Capital Expenditure as follows. The basic provisions are that expenditure can be capitalised where the costs relate to:

• acquisition, reclamation, enhancement or laying out of land

• acquisition, construction, preparation, enhancement or replacement of roads, buildings and other structures

• acquisition, installation or replacement of movable or immovable plant, machinery, apparatus, vehicles or vessels.

The legislation also allows us to treat grants to other bodies as capital, where the spend is not on our own assets but where they meet the above criteria – this is known as Revenue Expenditure Funded for Capital Under Statute (REFCUS)

The useful economic life must be greater than one year and the value of the asset is over the de-minimus level of £10,000

#### 2. S106 Capital Projects

At present there are three S106 set up for different departments

CAP-00444	Affordable Housing S106
CAP-00703	Highways S106 projects
CAP-00705	Recreation S106 projects

Within each of these there are many WBS elements relating to the funding streams, these

in turn should match the profit centre funding the expenditure, at the end of the year each WBS element is settled to either the asset register or REFCUS.

# 3. Other Capital Projects

When a project is identified as capital, a **Request for Scheme to be Added to SAP** form should be completed and if a grant or contribution is used for funding, then a copy of this should be sent through with the request for the records.

When a code is set up it will be shown on the capital monitor which is produced and sent out to service on a quarterly basis, this shows the spend to date and money received in profit centres. It should be updated by the service with a forecast budget and comments explaining changes between the spend and forecast

#### **Contacts**

Revenue – please talk to Financial Services, there is a representative for each service

Capital Adele Barker Ext 2656 Habib Rehman Ext 4234 Philip Westcott Ext 4462

Request for Scheme to be Added to SAP						
Name of Scheme						
Description of scheme						
Please give details of the assets being created or enhanced						
Name of Person Responsible for the project						
Cost Centre linked to authorisation						
Is the asset owned by the Council		Yes/No				
If No please specify body owning asset						
Applicant No for the scheme						
How has scheme been approved (Executive approval/external funding) <i>Please provide written</i> <i>confirmation of external funding-</i> <i>attach copy of Funding</i> <i>Agreement Letter</i>		If by Decision of executive please give date				
		If wholly funded externally please give details of source of funding				
Source of Funding	2013/ £'00		2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Corporate Resources/Capita receipt Specific Grants ( <i>give details</i> )						

Developers Contribution SPE Borrowing Prudential Borrowing Direct revenue Funding			
Total			

Please attach a breakdown of the spend by asset

# Draft application form Year 3 UKSP funding

To be tabled at the Bradford South Area Committee